

Comité Isabelle Waldberg
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E-mail: comite.iwaldberg@gmail.com

**GENERAL CONDITIONS FOR THE DRAWING UP
OF A CERTIFICATE OF AUTHENTICITY
(JANUARY 2014)**

The current general conditions are regulated by French law and do not constitute a depository agreement in any way. They lay out the procedure to be followed for any request for the issue of a certificate of authenticity. Failure to respect these measures will result in rejection of the said request.

No request will be considered without prior postal or electronic communication sent to the Isabelle Waldberg Committee ('Comité Isabelle Waldberg'), together with three photographs, a note summarising the work, the form and a copy of the general conditions signed and dated by the applicant.

1 – In the event of a presentation of the work

The applicant can, if he/she wishes, present the work personally, at a meeting with the Isabelle Waldberg Committee. The work will be subject to an examination by at least three committee members. If there is no doubt, the President can draw up the certificate in view of the evidence established by the limited committee. In cases where there is doubt, the work must be presented to the committee assembled at a plenary meeting.

In cases where the work is not located in France (i.e. the work is abroad), the applicant should comply with all the customs formalities that apply. They will be held solely responsible for any difficulties that may arise from the work's entry to and/or exit from French territory.

In all of the above-mentioned cases, if after examination the committee declares the work not to be that of the artist, the committee will inform the applicant, within a reasonable timeframe.

2. Each request must be accompanied by:

- Three color photographs, with minimum dimensions of 18x24 cm, of professional quality (on paper of 170 gsm minimum), and free of any markings on the front of the work.
- A summary note indicating:
 - The title of the work;
 - Its date;
 - The technique used;
 - The type of media;
 - Its dimensions; and
 - The provenance of the work.

3. The certification request must also be accompanied by:

- A dated and signed copy of the current general conditions, formalising the applicant's acceptance.

- The attached form with the current general conditions, filled in, signed and dated by the applicant.

In cases where the applicant is not in possession of one or more of the required pieces of information, the form will show the term '**unknown**' in those fields.

4. Damage caused to the work

It is the applicant's responsibility to insure the work prior to its presentation.

The applicant must arrange the delivery of the work to the Isabelle Waldberg Committee in order to certify it.

The Isabelle Waldberg Committee will not be held in any way responsible for any damage caused to the work, in cases of a request for a certificate of authenticity.

5. Authentication fees

In cases of certification, the Isabelle Waldberg Committee will inform the applicant and attach a pro forma invoice of:

- € 50 excluding tax for a watercolor painting or ink drawing;
- €100 excluding tax for a plaster sculpture;
- € 100 excluding tax for a bronze of a 'multiple' type
- € 300 excluding tax for a bronze;
- € 400 excluding tax for a large-scale bronze;
- € 400 excluding tax for a 'construction' type sculpture

corresponding to the fees for the drawing up of the certificate of authenticity. The certificate of authenticity will not be sent to the applicant until the full payment has been received. The association is exempt from VAT.

6. Use of the certificate of authenticity

The Isabelle Waldberg Committee will not be held liable for the drawing up and/or the use of the certificate of authenticity.

No member of the Isabelle Waldberg Committee assumes liability for one or the other of the cases mentioned in point 4 above.

Applicants are informed that in the case of a negative opinion from the Isabelle Waldberg Committee, the Committee can request, in court or by requisitioning, seizure of the work and/or all other measures in accordance with the law.

DATE

SIGNATURE OF THE APPLICANT
(preceded by the handwritten words
'Read and approved')

Request form

| | |
|---|--|
| Name of applicant | |
| Address | |
| Mobile | |
| Landline/fax | |
| Capacity (owner/buyer/expert/gallery owner...) | |
| Name and contact details of owner (if different) | |
| Reason for request | |
| The work's ownership history, in reverse chronological order, most recent first (specify names and contact details of previous owners) | |
| Other details relating to the work's provenance | |

DATE

**SIGNATURE OF THE APPLICANT
(preceded by the handwritten words
'Read and approved')**